

LIONS OF MICHIGAN ALL-STATE BAND
2018 Tour to Las Vegas
ORIENTATION INFORMATION

REHEARSAL SCHEDULE AND ATTENDANCE POLICIES

- **JANUARY 13, 2018** - 9:00 a.m. to 8:00 p.m.
Full group rehearsal, sectionals, uniforms fitted (Ovid-Elsie HS, Elsie MI)
- **MARCH 24, 2018** - 9:00 a.m. to 8:00 p.m.
Full group rehearsal, sectionals, uniforms (Ovid-Elsie HS, Elsie, MI)
- **MAY 19, 2018** - 9:00 a.m. to 8:00 p.m.
Full group rehearsal, sectionals (TBA)
- **JUNE 24 - 26, 2018** - Pre-camp, Bethel Park Retreat Center, Bridgman, Michigan
- **JUNE 27 - July 2, 2018** - Tour to Las Vegas

A. Importance of Rehearsal Attendance

Band rehearsals are kept to a minimum to eliminate conflicts with school band activities; therefore a great deal is covered at each rehearsal session. Students who are absent from rehearsals not only miss personally important preparation time, but also create problems for other band members by their absence from formations and drill.

B. Excused Absence Procedure

Band members may be excused for limited reasons, but only on request directly to the Music Director. Requests must be mailed at least one week in advance, giving the reason for the absence, late arrival, or early dismissal. The Music Director will contact you only if the absence is unexcused. Telephone contacts will be honored only in the event of a true emergency. The mailing address, email and telephone number for the Music Director are listed on the back of this brochure. Attendance at the pre-tour band camp is mandatory in order to participate in the Lions Band tour.

C. Conflicts with Home Band or School Events

The staff of the Lions of Michigan All-State Band recognizes the essential role that a band member's school music program plays in his/her musical development. It is our goal to strengthen local music programs by virtue of the high quality experience that individual band members bring back to their school. We fully expect Lions Band members to return to their local school band ready to contribute in a positive manner.

It is the policy of the LMASB that in the event of a conflict between a scheduled Lions Band activity and an activity in the member's school music program, the school event will take precedence. (Members must still submit written notice to the Music Director as noted above.) School events outside of music may not necessarily be included in this policy. Applicants for Lions Band who have significant conflicts with other activities should consider this carefully before deciding to seek membership in the organization.

Our rehearsal schedule is very tight, so we ask you to make every effort to participate in as much of the rehearsal as possible in the event of a conflict with a school function

(sporting event, prom or theatrical performance). Distance and drive time from the rehearsal site will be taken into consideration.

HOME STAYS

Because rehearsals for the LMASB are one-day events that end by 8:00 p.m., home stays will not be provided this year. In the event that a student has more than a 3-hour drive from the rehearsal site, special arrangements may be made with the CEO of the LMASB.

TOUR ELEMENTS AND EXPECTATIONS OF BAND MEMBERS

The 2018 tour officially begins on June 24, 2018 with check in at pre-camp. It concludes with the band's return to Lansing, MI on July 2, 2018.

- **Meals** - All meals during pre-camp and while on tour from June 24, 2018 through July 2, 2018 are provided as part of the tour fee. Lunch and dinner are provided during rehearsals in January, March and May.
- **Travel Uniforms** - To provide uniformity of appearance for performances, a means of quick identification, and to reduce individual differences based on personal wardrobe, band members will wear the official travel uniform of the Lions of Michigan All-State Band while on tour. This uniform consists of the official travel shirt, blue shorts, name tag, and low-cut white socks. In addition:
 - Each student must provide his/her own **all white**, low-cut, lace-up athletic shoes to wear with the travel uniform. The shoe must **not** have visible labels or other markings that are other than white.
 - One (1) travel shirt, (1) polo shirt, and one (1) pair of navy shorts are provided as a part of the tour cost. Additional travel uniform pieces are available for purchase if participant so desires.
 - Returning band members may wear the previous year's travel uniform as long as articles conform to current styles, fit properly, and are not in faded or worn condition. Band members may order additional travel uniform pieces, jackets and other logo articles for personal purchase. Sales of these items are handled separately by the supplier, who will distribute a catalog of specially created imprinted articles at the January rehearsal.
 - White t-shirts may be worn under the travel or polo shirt, provided that they are v-neck style or have a crew neck that does not show outside the shirt.
- **Parade Uniform** - Band members will wear the parade uniform of the Lions Band in the parade at the Lions Clubs International Convention. This shall consist of navy blue shorts, LMASB polo shirt, low cut white socks, and all white, low-cut athletic shoes. In addition:
 - In the interest of uniformity, all members of the band are encouraged to wear their hair no longer than the top of their shirt collar. Students with longer hair must be able to braid or otherwise put it up.
 - No jewelry or sunglasses are to be worn during band performances.

Parade attire for members of the visual ensemble will be determined after auditions. VE members must purchase shoes as prescribed.

- **Recordings** - Each band member will receive a “video yearbook.” DVDs are mailed to band members after the tour.
- **Pre-Tour Concert** – A pre-tour concert will be held on the final day of pre-camp. Location and time will be announced closer to performance.
- **Luggage** – Each member of the band is restricted to **one** suitcase, not to exceed a linear distance of 62 inches (height + length + width) and must be under 50 pounds, and one carry-on bag, not to exceed the dimensions of 8”x12”x16”. Individuals whose personal luggage exceeds airline weight restrictions or size restrictions will be responsible for all services fees.
- **Electronic Devices** – Electronic devices (i.e., radios, CD players, and MP3s) are allowed on tour with band members only if they are equipped with personal headphones.
- **Cell Phones**- Cell phones may be carried by students while on tour; however, they must be turned off during performances. They must also be turned off during other times designated by the staff. Failure to comply with the rules set forth by the staff may result in the phone being taken away from the individual and returned at the end of the tour.
- **Chaperones**- The Lions of Michigan All State Band staff will act as chaperones while on tour. They will conduct room checks during band camp and while on tour. The ratio is one chaperone per 10 students. Chaperones include one male EMT.
- **Room Checks** – While on tour, a chaperone will check band members’ rooms each night. Each room is to be in neat and proper order. At the time of the room check, band members are to be ready to retire for the evening. Room check times will be announced as the band arrives at its housing facility for the evening. After room check, lights are to be out, electronic devices turned off, and silence observed. Unless there is an emergency, students are not to leave their rooms until the designated time in the morning.
- **Instruments and Accessories Provided by the Lions All State Band** – The Lions of Michigan All State Band provides flags, poms, f-horns, sousaphones, baritones, and percussion gear. (However, students must provide their own mouthpieces and sticks). Other performers must provide their own musical instruments and accessories. Students are held responsible for LMASB equipment. Careless handling will cause a band member to be assessed for repair or replacement costs.
- **Items Provided by Band Members** – The following items are to be furnished by band members and are not the responsibility of the LMASB:
 - All white, low-cut, laced athletic shoes (all band members)
 - All white, low-cut socks
 - White, V neck t-shirt for under travel Polo

Visual Ensemble shoes and stockings, as prescribed
Drum Major's mace, baton, or whistle
Instruments or accessories not listed in previous paragraph

B. Financial Considerations and Policies:

- The Lions Clubs of Michigan support the band program in many ways. Some donate to the administrative cost of the program so the LMASB doesn't have to charge students for expenses other than their personal tour costs. Other clubs give financial support to individual band members or to groups of students from their community or Lions District. Band members will receive a contact list of clubs in their area, along with a sample solicitation letter. Local Lions and Lioness Clubs are **not** obligated to extend financial support to band members.
- Tour Cost - The established cost for the 2018 Las Vegas Tour is **\$2,695** per band member. Payment of this amount, in accordance with the payment schedule, is the responsibility of the individual band member. If contributions from other sources are received in the member's name, they will offset the member's own tour payments, with any excess returned to band member in accordance to the LMASB Policies. Excess amounts paid for by Lions/Lioness Clubs will be reimbursed up to the amount of personal funds the participant has paid. Typically, band members seek and receive financial support from a great variety of sources, and they should make contact with local clubs and organizations of all kinds to seek help. Contributions may be tax deductible under IRS rules.
- Purchases of photographs, additional travel uniform pieces, jackets or logo-imprinted goods are the responsibility of the individual band member. Vendors for these items are not part of the Lions of Michigan All-State Band organization, and the band realizes no revenues from these sales.

C. Payment Schedule:

· First Payment of \$300	Due by December 15, 2017
· Second Payment of \$450	Due by January 15, 2018
· Third Payment of \$450	Due by February 15, 2018
· Fourth Payment of \$450	Due by March 15, 2018
· Fifth Payment of \$450	Due by April 15, 2018
· Final Payment of \$595	Due by May 15, 2018

- D. **Late Fees:** Participants who do not make pay trip installments within 7 days of due date will be assessed a \$25 late fee per each occurrence.

Make checks payable to: **“LMASB Charities, Inc.”**

Mail checks to: **Lions of Michigan All State Band
5730 Executive Drive
Lansing, MI 48911**

When sending checks for a student's account, make certain that his/her name is written on the memo line to assure that it is credited properly. Only cashier's checks, money orders or credit card payments will be accepted for payments made after May 15th.

Due to cancellation penalties imposed by the travel agency, students who have not paid at least \$400 by March 15, 2018 are subject to dismissal from the band.

The full tour cost must be paid by May 15, 2018. If payment in full has not been received by this date, the Lions of Michigan All-State Band reserves the right to cancel participation in the tour and withhold from any refund the applicable administrative and cancellation charges as described below. Participant will be responsible for any money due to organization that was paid on the participant's behalf that is not recoverable by the LMASB.

Cancellation Penalties: The band makes periodic payments to a travel agency on behalf of all student participants. Some of these charges are not refundable and may result in a cancellation penalty if a student drops prior to the tour departure date. If unpredictable circumstances necessitate cancellation by a band member, full refund of monies paid will be given if ***written cancellation*** is received and if the money paid to the travel agency can be recovered. The following cancellation penalties apply:

Prior to January 8, 2018 - No Penalty

Between January 9 and March 15, 2018 - \$400

Between March 16 and May 15, 2018 - \$800

After May 15, 2018 - No refunds will be made and full tour cost is due

If a student drops after a deadline date and his/her account does not contain sufficient monies to cover payments already made to the travel agency by the LMASB on his/her behalf, the student remains financially liable for the difference.

The Lions of Michigan All-State Band reserves the right to remove any participant from the program. If a participant is removed prior to departure, the sole liability shall be to refund any monies paid to the program. If the participant is removed from the program after departure, his/her return to Michigan will be on the first available flight. A refund will be granted for the recoverable portion of unused arrangements; however, any additional transportation costs incurred are to be borne by the participant.

Tour payments from sources other than band members should be sent directly to the Lions of Michigan All State Band as indicated above. Listings of payments received (including sources and amounts) will be mailed to students along with invoices for trip installments. Band members are encouraged to send thank-you notes to donors and to offer to present programs at Lions Clubs after the tour.

PERSONAL INSTRUMENT/EQUIPMENT INSURANCE

- Instruments or equipment personally owned by students or their schools must be insured by the student or school. The band insures only instruments and equipment owned by the LMASB and assumes no responsibility for theft or damage to instruments or accessories not owned by them.

MEDICAL FORM:

- Authorization for the Emergency Medical Technician to act on behalf of the parent must be given. If parents do not wish to give permission for treatment, they must indicate their wishes on the Medical Form by deleting and initialing the pertinent section(s).
- Each student must provide written proof of hospitalization and medical insurance coverage. Each student must return the completed, signed Medical Form to the address indicated below or complete it online **by March 24, 2018.**

Lions of Michigan All State Band
5730 Executive Drive,
Lansing, MI 48911

PERFORMANCE CONTRACT/ORIENTATION/GENERAL RULES & CONDITIONS:

- Read the Performance Contract/General Rules and Conditions carefully so you fully understand the implications of the agreement. There are specific behavioral standards, payment deadlines, and other requirements that must be adhered to. Be certain that you fully understand the consequences of violating of these standards, deadlines, and requirements.
- The completed and signed Performance Contract/Orientation/General Rules and Conditions Form may be brought to the **January rehearsal** or mailed to the address indicated below **by January 15, 2018.**

Lions of Michigan State Office
5730 Executive Drive,
Lansing, MI 48911

CONTACTS FOR ADDITIONAL QUESTIONS

Most questions that arise in the course of preparation for the Lions Band are addressed during rehearsals with additional written materials. Questions occasionally arise, however, for which there appear to be no answers readily available. If this happens, please direct your question to the staff member listed below who would seem most likely to have an answer.

*(Lions Contact, Funding, Payments,
Home Stays and Band Policies)*

Becky Dahlke, CEO
Lions of Michigan All-State Band
204 N. West Ct.
Ovid, MI 48866
Cell: 989-277-9598
Email: nickandwyattsmom@hotmail.com

(Music, Attendance)

Jason Russell, Music Director
Lions of Michigan All-State Band
3112 N. McKinley Rd.
Flushing, MI 48433
Cell: 810-342-9118
Email: trumpet_fan01@yahoo.com

(Trip Payments, Student Accounts)

Wendy Burns, Secretary
Lions Clubs of Michigan
5730 Executive Drive
Lansing, MI 48911
Phone: 517-887-6640 Extension 11
Email: wburns@lionsofmi.com

For additional information about the band, check the Lions of Michigan website at www.lionsofmi.com. Follow the links to the All State Band.

We acknowledge receipt of the Orientation Information for the 2018 Lions of Michigan All State Band and we have reviewed and understand the requirements outlined therein.

Signature of Parent or Guardian:

Signature of Participant:

Print Participant's name:

Date: _____

Return completed form by January 7, 2018

Form may be brought to the January rehearsal or mailed to the address below:

Lions of Michigan All State Band
5730 Executive Drive
Lansing, MI 48911